



**PLEASE READ AND FOLLOW THESE DIRECTIONS
CAREFULLY TO ASSURE ACCURATE LOAN PROCESSING!**

Sallie Mae Financial Aid

1. Go to Sallie Mae Website: www.slmfinancial.com/schools/index.html
2. Go to Career Training Loans
 - a. click on apply now
 - b. Select state where you are attending school
3. In the section stating **School You Will Be Attending** please select your school with **CCI** preceding it (ex. **CCI-college name**)
4. The next box, **Please enter the contact name at school** enter **Keri VanderWall** then click next
5. Following this you will need to
 - a. Read and accept the Terms of Service
 - b. Complete the online Application
 - ❖ *When it requests disbursement information enter the date you want the funds to be sent (preferably 2-3 weeks prior to the start of class) and the amount that you requested.*
6. If you are denied then you have an opportunity to re-apply with a cosigner via the web. You will be sent via e-mail a pin for your cosigner to log on and complete the information
7. If you are approved you will be able to print your approval documents. These documents will contain a cover page that will request that certain information be submitted along with the signed documents including:
 - a. You will be asked to supply **"Enrollment agreement or tuition bill from the school"**
 - ❖ **In order to obtain this document please contact Keri Vander Wall at 800-441-8748x12**
8. Upon completion of loan documents, funds will be disbursed directly to you.

Should you need additional information on the loan or have any questions regarding the application, please contact the borrower support center at 1-888-272-5543 for assistance.